



INTERNATIONAL DISASTER RESPONSE SPECIALIST

Are you passionate about making a global impact? Do you thrive in leadership roles while collaborating with different teams in challenging environments? Samaritan's Purse Canada (SPC) is excited to announce an incredible opportunity for a dedicated International Disaster Response Specialist to join our esteemed Programs and Projects (P&PD) team!

Samaritan's Purse is a Christian international relief organization providing spiritual and physical aid to hurting people around the world. Since 1970, Samaritan's Purse has helped meet the needs of people who are victims of war, poverty, natural disasters, disease, and famine with the purpose of sharing God's love through His Son, Jesus Christ.

As the International Disaster Response Specialist, you will utilize extensive field experience to provide leadership, support, context, and advice to the International Disaster Response Unit, managing, developing, and elevating SPC's contribution to international disaster response activities. This role may include serving as SPC's Response Manager at time of crisis, participating on the Incident Management Team (IMT) at SPC International Headquarters (IHQ), and deploying in a leadership role as part of the Disaster Assistance Response Team (DART). This position will collaborate closely with IHQ and manage project and funding allocation for all SPC international disaster response activities, assist with maintaining and developing inter-departmental readiness, and serve as the main point of contact for government and non-governmental collaboration within Canada. As an integral member of the P&PD, this role will help SPC carry out its mission and objectives through participation in daily chapel and prayer ministry.

The successful candidate will fulfill a full-time permanent position in the Calgary head office. This position includes benefits of life insurance, medical/dental and short-term/long-term disability, free parking, RRSP contributions (after 1 year of employment) and 15 days of vacation per year.

If you're ready to leverage your leadership skills and passion for humanitarian aid, we want to hear from you! Join us in providing hope and relief to those affected by disasters worldwide. Apply now and be a part of something truly meaningful.

Key responsibilities include but are not limited to:

- Responsibilities During Response Events
 - Coordinates with the IMT, and manages the overall response for SPC, including the flow of information between IMT, SPC Response Team, and SPC Staff
 - Leads the response team to focus the response on the goals and objectives, ensuring coordination and collaboration with inter-departmental stakeholders
- Serves on the Incident Management Team
 - Supports ongoing DART operations in one of, but not limited to, the following roles: staffing coordinator, travel coordinator, administrative coordinator; and works non-standard hours and weekends (on-call 24/7) during a response
 - Ensures SPC policies and procedures within each IMT role are followed throughout a response
 - Supports staff working on the IMT ensuring they are fully equipped with all information and tools necessary to successfully fulfill their role

Note: Staff must be in agreement with the Samaritan's Purse Statement of Faith and be committed to Biblical values, precepts and conduct. We thank all applicants for their interest; however, only qualified candidates will be contacted for an interview.

No phone calls please.



- Writes reports on SP & SPC disaster responses, incorporating feedback, information, and data from response leadership, technical advisors, Project Management Team, Award Management Team, finance, and others as necessary
- Deploys in a leadership role as part of DART
 - Maintains availability and readiness to deploy as required at onset of a response
 - Provides technical support to key positions in the field
 - Provides leadership and encouragement to DART members
- Project Management
 - Maintains partner and Field Office relationships through networking, travel, and ongoing communication that results in effective design and implementation of programs and projects
 - Informs, assesses, and evaluates project proposals, amendments, and new initiatives based on SPC charitable purposes and internal processes
 - Provides ongoing project oversight through regular communication with partner organizations and project staff, staying apprised of project progress and ensuring that outcomes are being achieved
 - Plans, develops, and provides monitoring and evaluation support, including engagement of internal or external assessments and input as needed
 - Reviews project narratives and financial reports in a timely manner to monitor progress of activities and results as well as appropriate budget usage, and providing feedback to implementers
- Networking, collaborating, developing, raising awareness, ensuring excellence and readiness
 - Monitors global disaster/crisis situations and provides timely information and recommendations to leadership
 - Liaises with and represents SPC to donors and partners – including related government and non-governmental organizations across Canada, elevating rapport and future financial support for international response activities
 - Maintains awareness of pre-positioned inventory for international disaster response, monitors and supports the procurement process
 - Explores new opportunities for SPC to be involved in international disaster response, including with local partners
 - Builds awareness, commitment and excitement towards disaster response with SPC staff, volunteers, supporters, partners and donors

Qualifications:

- Qualified applicants must be committed to Christian values and precepts and be in agreement with the Samaritan's Purse Statement of Faith
- Undergraduate degree in a related field (ie. Project Management, Emergency Management, International Development)
- 3-5 years of international experience working in disaster relief or emergency management, and interacting with humanitarian agencies and/or specialized sectors
- Experience with monitoring and evaluation of international projects
- Proficient in Microsoft Office Suite
- Articulate in the theological and missiological connection to humanitarian response issues
- Detailed oriented, thorough, and accurate
- Ability to manage, multi-task, organize, and prioritize
- Ability to work independently with little supervision, while being in a team environment
- Ability to work in a fast paced, high stress environment
- Ability to speak/read/write a second language is considered an asset

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Additional Requirements:

- Valid Passport with no travel restrictions
- Ability to travel frequently overseas as required, approximately 100 days per year

Contact Information:

To respond to this opportunity, please forward your resume together with a cover letter detailing your passion for Christian ministry employment to:

Attention: Human Resources
20 Hopewell Way NE, Calgary, AB T3J 5H5
Email: employment@samaritan.ca

Application Deadline: Open until a suitable candidate is selected

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