



## IT PROJECT MANAGER

Samaritan's Purse is a Christian international relief organization providing spiritual and physical aid to hurting people around the world. Since 1970, Samaritan's Purse has helped meet the needs of people who are victims of war, poverty, natural disasters, disease, and famine with the purpose of sharing God's love through His Son, Jesus Christ.

Samaritan's Purse Canada is looking for an experienced technical project manager professional to join our Information Technology team as the IT Project Manager. Reporting to the Director of Administration and Information Technology, the IT Project Manager will be responsible for planning, organizing, and ensuring corporate IT projects' completion. The position will work alongside the Application Services Manager and the Network Operations Manager; ensuring project deliverables are aligned with application, development and network strategies. As an integral member of the IT department, this role will help SPC carry out its mission and objectives through participation in daily prayer ministry. The successful candidate will fulfill a full-time, one-year contract position in the Calgary office. This position includes benefits of life insurance, medical/dental and short term/long term disability, free parking and 15 days of vacation per year.

### Key responsibilities include but are not limited to:

- Lead a wide range of concurrent technical projects
- Monitor project progress and providing progress reports to key stakeholders and the Director of IT and Administration
- Develop project timelines and resourcing plans and lead the team through the plans
- Work closely with the Application Services and Network Operations teams to ensure alignment with their strategies
- Find, participate in selecting and giving oversight to technical contractors to supplement the current IT team staffing

### Qualifications:

- Qualified applicants should be committed to Christian values and precepts and be in agreement with the Samaritan's Purse Statement of Faith
- Bachelor's Degree in Management Information Systems/ Computer Science or equivalent
- PMP certified or equivalent/working towards a similar credential
- Experience planning sprints, defining sprint goals, performing product demos, and providing project reports to stakeholders and the management team
- Strong communication and interpersonal skills
- Team player with demonstrated collaborative orientation
- 5+ years of Technical Project Management experience
- Highly experienced in Microsoft Office Suite computer application
- Detail-oriented, thorough, and accurate
- Ability to manage, multi-task, organize, and prioritize
- Ability to identify project bottlenecks and work with project stakeholders to plan and implement a resolution, minimizing the impact on the project
- Ability to work independently with little supervision while being in a team environment

### Contact Information:

*Note:* Staff must be in agreement with the Samaritan's Purse Statement of Faith and be committed to Biblical values, precepts and conduct. We thank all applicants for their interest; however, only qualified candidates will be contacted for an interview.

**No phone calls please.**



To respond to this opportunity, please forward your resume together with a cover letter detailing your passion for Christian ministry employment to:

**Attention: Human Resources**  
**20 Hopewell Way NE, Calgary, AB T3J 5H5**  
**Email: [employment@samaritan.ca](mailto:employment@samaritan.ca)**

**Application Deadline:** Open until a suitable candidate is selected

*Note:* Staff must be in agreement with the Samaritan's Purse Statement of Faith and be committed to Biblical values, precepts and conduct. We thank all applicants for their interest; however, only qualified candidates will be contacted for an interview.  
**No phone calls please.**