



## FIELD MINISTRY ASSOCIATE

Are you passionate about making a meaningful impact on your community? Do you have a heart for building relationships with churches and organizations, driving participation, and spreading the word about transformative initiatives like Operation Christmas Child (OCC)? Samaritan's Purse Canada (SPC) is looking for a Field Ministry Associate to join our OCC team!

Samaritan's Purse is a Christian international relief organization providing spiritual and physical aid to hurting people around the world. Since 1970, Samaritan's Purse has helped meet the needs of people who are victims of war, poverty, natural disasters, disease, and famine with the purpose of sharing God's love through His Son, Jesus Christ. One of the ways Samaritan's Purse Canada has had open doors to share the gospel is through the shoe box gift program of Operation Christmas Child.

As the Field Ministry Associate, you will be responsible for identifying church partners and project leaders, generating leads for volunteer prospects, securing shoebox orders, and increasing awareness, participation, and support for OCC within your assigned region. Since the church is the primary audience for SPC, this role will focus on encouraging and developing support for the OCC program within the Christian community, Christian schools, and other similar groups or organizations. As an integral member of the OCC Team, this role will help SPC carry out its mission and objectives through participation in daily prayer ministry.

The successful candidate will fulfill a full-time one-year contract position in a home-based office within the Greater Toronto Area. This position includes benefits of life insurance, medical/dental and short-term/long-term disability, RRSP contributions (after one year of employment), and 15 days of vacation per year to start.

If you're ready to join a team that's dedicated to spreading joy and hope to children around the world, we want to hear from you! Apply now and become part of something truly special at Samaritan's Purse Canada!

### **Responsibilities include but are not limited to:**

- Identifies, engages, and maintains records of Project Leaders in participating churches, ensuring they are equipped with necessary training and resources
- Delivers presentations to engage audiences and build enthusiasm around OCC initiatives
- Participates in national conference calls, meetings, and semi-annual Domestic Field Meetings in Calgary, AB
- Maintains and forwards contact and relationship information to designated OCC Staff in Calgary
- Collaborates closely with the Volunteer Relations Coordinator and Domestic Field Manager, submitting information and reports as requested
- Liaises with Regional Processing Centers, corporate sponsors, and partners as needed
- Supports OCC events within the region and reports to our Ministry Centre in Mississauga as needed

### **Qualifications:**

- Qualified applicants must be committed to Christian values and precepts and be in agreement with the Samaritan's Purse Statement of Faith
- Post-secondary education, with a relevant degree or diploma preferred
- Proficient in Microsoft Office Suite

*Note:* Staff must be in agreement with the Samaritan's Purse Statement of Faith and be committed to Biblical values, precepts and conduct. We thank all applicants for their interest; however, only qualified candidates will be contacted for an interview.

**No phone calls please.**



- Highly relational and can work independently with little supervision
- Demonstrated leadership abilities
- Professional demeanor and conduct in all settings
- Highly organized with effective management of daily administrative tasks
- Demonstrated abilities in shepherding and spiritual mentorship
- Ability to plan and maintain complex itineraries
- Experience in a recruiting or sales role, an asset
- Experience in volunteer coordination, public speaking or presentation, an asset
- Travel within assigned region

**Contact Information:**

To respond to this opportunity, please forward your resume together with a cover letter detailing your passion for Christian ministry employment to:

**Attention: Human Resources**  
**20 Hopewell Way NE, Calgary, AB T3J 5H5**  
**Email: [employment@samaritan.ca](mailto:employment@samaritan.ca)**

**Application Deadline:** Open until a suitable candidate is selected

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