



## DIRECTOR OF FINANCE

Are you passionate about making a meaningful impact in the World? Are you driven by a desire to bring clarity and structure to financial information while strategically building business success? Samaritan's Purse Canada is looking for a Director of Finance to lead our Finance Department!

Samaritan's Purse is a Christian international relief organization providing spiritual and physical aid to hurting people around the world. Since 1970, Samaritan's Purse has helped meet the needs of people who are victims of war, poverty, natural disasters, disease, and famine with the purpose of sharing God's love through His Son, Jesus Christ.

The Director of Finance, is a key leadership role within Samaritan's Purse, responsible for the financial health and sustainability of our international aid and disaster relief programs. As a member of the Senior Management Team, the Director of Finance contributes to the leadership of a growing organization, particularly in the areas of budgeting, forecasting, and financial planning /management at the departmental and organizational level. This role will lead all financial operations, providing strategic guidance to the Senior Director, Board, and Executive Team, while ensuring responsible stewardship of resources so the organization can continue to effectively share the Gospel of Jesus Christ around the World. This position offers a unique opportunity to build upon a strong foundation of financial stability while contributing to the development of innovative approaches to support our growing global impact.

The successful candidate will fulfill a full-time permanent position at our office in Northeast Calgary, Alberta. This position includes benefits of life insurance, medical/dental and short-term/long-term disability, RRSP contributions (after one year of employment), and 15 days of vacation per year to start.

If you're ready to leverage your accounting and leadership skills, we want to hear from you! Join us to help in Jesus' Name. Apply now and become part of something truly meaningful.

### Responsibilities include but are not limited to:

- **Financial Leadership & Strategy:** Provide strategic financial leadership and oversight, ensuring sound fiscal management aligned with the organization's mission.
- **Financial Reporting & Compliance:** Prepare and present accurate, timely financial reports for internal and external stakeholders, including the Board of Directors, Government (T3010 filing), and auditors, ensuring compliance with relevant Canadian accounting standards (GAAP) and charitable regulations.
- **Budgeting & Forecasting:** Lead the annual budget process and ongoing financial forecasting, proactively identifying and addressing potential financial risks and opportunities.
- **Financial Controls & Accountability:** Establish and maintain robust financial controls and accounting practices, with a specific focus on donor funds stewardship and accountability.
- **Treasury Management:** Manage banking relationships, investments, and cash flow to optimize financial resources.
- **Payroll & Benefits Administration:** Oversee accurate and compliant administration of payroll and benefits for all staff, including international personnel.
- **Team Leadership & Development:** Lead, mentor, and conduct performance reviews for the Finance team.

Note: Staff must be in agreement with the Samaritan's Purse Statement of Faith and be committed to Biblical values, precepts and conduct. We thank all applicants for their interest; however, only qualified candidates will be contacted for an interview.

**No phone calls please.**



**Qualifications:**

- Qualified applicants must be committed to Christian values and precepts and be in agreement with the Samaritan's Purse Statement of Faith
- Bachelor's Degree in Business, Accounting or other related field, and Chartered Professional Accounting (CPA) Designation required.
- Minimum 5 years of supervisory or management experience, and
- Minimum 5 years of experience in the accounting field with demonstrated experience in financial reporting, budgeting and forecasting.
- Experience working within the non-profit sector with fund accounting principles is highly desirable
- Thorough understanding of Canadian Generally Accepted Accounting Principles (GAAP), Canadian Charitable Tax regulations, and Canada Revenue Agency (CRA) reporting requirements for charities (T3010)
- Demonstrated experience with audit preparation and management
- Experience with international transactions and foreign exchange is an asset
- Strong computer skills, including advanced proficiency in Microsoft Excel (eg. Pivot tables, VLOOKUP, financial modeling)
- Strong analytical and problem-solving skills, with the ability to identify and address financial risks and opportunities.
- Able to think strategically and contribute to the organization's overall financial planning
- Excellent written and verbal communication skills, with the ability to present financial information clearly and concisely to both financial and non-financial audiences.
- Detail oriented with a strong desire for accuracy and efficiency
- Ability to adapt to changing priorities and work effectively in a fast-paced environment

**Contact Information:**

To respond to this opportunity, please forward your resume together with a cover letter detailing your passion for Christian ministry employment to:

**Attention: Human Resources**  
**20 Hopewell Way NE, Calgary, AB T3J 5H5**  
**Email: [employment@samaritan.ca](mailto:employment@samaritan.ca)**

**Application Deadline:** Open until a suitable candidate is selected

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