



CHIEF OF PARTY, Democratic Republic of the Congo

Are you passionate about making a difference on a grand scale? Do you have what it takes to oversee a multi-sectoral humanitarian program? If your answer is yes, then this opportunity is for you! We are looking for a seasoned Chief of Party to spearhead our Bureau for Humanitarian Assistance (BHA) initiative in the Democratic Republic of the Congo (DRC).

Samaritan's Purse is a Christian international relief organization providing spiritual and physical aid to hurting people around the world. Since 1970, Samaritan's Purse has helped meet the needs of people who are victims of war, poverty, natural disasters, disease, and famine with the purpose of sharing God's love through His Son, Jesus Christ.

As Chief of Party, you'll be at the helm of a dynamic program aimed at bringing hope and healing to communities in need. This is an opportunity to leverage your expertise in grant management, government relations, and staff leadership to make a lasting impact in one of the most challenging humanitarian contexts.

The successful candidate will fulfill a full-time position in DRC. This position includes family accompaniment, benefits of life insurance, international medical/dental, long-term disability, RRSP contributions after one year of employment, annual home leave, and 12 vacation days per year to start.

If you're ready to use your expertise to effect positive change and play a vital role in achieving our mission at Samaritan's Purse internationally, we invite you to join us on this rewarding journey. Together, we can make a lasting difference in the lives of those we serve!

Key responsibilities include but are not limited to:

- Directs and oversees the BHA program within project timelines and standard operating procedures, ensuring that all program goals are met through proper planning, staffing, and implementation
- Oversees the work of program staff, providing supervision, training, and performance appraisals
- Discerns, manages, and reports critical physical, emotional, or spiritual concerns of supervised staff
- Ensures project activities comply with local laws, international and Samaritan's Purse standards, and USAID rules & regulations
- Supports grant budget development and manage the approved budget within approved spending levels
- Provides detailed reviews on financial reports before they go to regional leadership and the donor
- Supports proposal development, prepares timely, accurate, and professional program performance reports, and prepares regular donor updates/notifications
- Establishes and maintains effective project reporting, evaluation, and communication systems in collaboration with Monitoring & Evaluation Manager
- Discusses plans and strategies with relevant stakeholders, including government authorities, UN agencies, other humanitarian actors and Samaritan's Purse partners, to ensure proper understanding and coordination of project objectives

Qualifications:

- Qualified applicants must be committed to Christian values and precepts and be in agreement with the Samaritan's Purse's Statement of Faith

Note: Staff must be in agreement with the Samaritan's Purse Statement of Faith and be committed to Biblical values, precepts and conduct. We thank all applicants for their interest; however, only qualified candidates will be contacted for an interview.

No phone calls please.



- Fluency in both French and English is required
- Bachelor's Degree from 4-year college or university in Economics, Development or Social Studies, with minimum of 6 or more years related international work experience; or equivalent combination of education and experience
- Be a strong team player and adept at creating a strong team spirit
- Strong organizational and supervisory skills. Proven ability to work creatively and independently both in the field and in the office; Ability to coordinate and manage staff and project activities
- Ensure proper financial accounting and monthly reporting of all funds and financial activity
- Familiarity with emergency response (Food and NFIs) and ability to understand donor and governmental requirements
- Familiarity with Cash Based Programming (CBP), specifically the voucher fair system
- Familiarity with the cluster system, have strong representation and coordination skills
- Ability to work with culturally diverse groups of people
- Ability to travel and work in difficult conditions and under pressure

Travel Requirements:

- Valid Passport and necessary travel documents and vaccinations for entry into both the DRC and the United States

Contact Information:

To respond to this opportunity, please forward your resume together with a cover letter [detailing your passion for Christian ministry employment](#) to:

Attention: Human Resources
20 Hopewell Way NE, Calgary, AB T3J 5H5
Email: employment@samaritan.ca

Application Deadline: Open until a suitable candidate is selected

Note: Please submit all applications in English

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