## **MyOCC Introduction Guide**

Example 2 Contract Sector Sect
Sign in
Email
Password
Login
Forgot Password?

## Logging In

Access the MyOCC log in page at <u>connect.samartianspurse.ca</u>. Enter your email and password.

Trouble remembering your password? You can change your password at any time by entering your email address and clicking on "Forgot Password?" You will receive an email that provides a link to change your password.

## **Navigation Tips**

Once you've logged in, begin by exploring the navigation bar at the top of the page.





Home



On the home tab, you will find a scrolling banner with details around relevant dates and information which is important to know as you serve as a Connect Volunteer. If you are interested in finding more information on the topics displayed on the banners, simply click on the banner and it will direct you to where you can find more information.

You will also find the most recent news articles under "Latest News". Here, you will find articles on a variety of topics. If you're looking for **additional articles**, you can find all of them by going to the "Articles" tab on the menu bar.

The featured article will appear in the middle banner at the bottom of the home page (titled "2022 Affirmation Campaign" in the photo above). This is a quick and easy way for you to access relevant articles and information as they come up throughout the year.

On the home page, you also have access to hundreds of impactful photos. Click on "more photos" at the bottom right of the page to view all the photos.





Under "Downloadable Resources" you will find all the documents you will need to fulfill your duties as a Connect Volunteer. You can narrow your search by searching for key words or by filtering your results.

You can filter by **type** of resource under "All Resources", by **role** under "All Roles", by **focus**, or by **latest or alphabetical**.

All Resources 🤝		All Roles 🗸		All Focuses 🗸		1910	Latest 🐱
~	All Resources	~	All Roles	~	All Focuses	~	Latest
	Documents		General		Affirmation		Alphabetical
	Images		Logistics		Engagement		
	Video		Church Relations		Support		
			Media Relations		GO		
			Community Relations				
			Prayer Mobilization				



Impact Stories Photos

By clicking on "Photos & Stories", you will be able to access OCC impact

stories, and hundreds of photos.

**Articles** allows you to access the many additional articles that are not displayed under 'Latest News' on the home tab.

**Contact** will provide you with the address of Samaritan's Purse home office in Calgary, as well as various ways of contacting the Operation Christmas Child team.

News



- Participants Order Summary table
- User Units Report table

The Summary tab will allow you to run participant order summary reports that outline the shoebox orders that have been placed in your area. This is a great way to track which of your participating churches and groups have placed an order and which ones you may need to follow up with before Collection Season.